

**Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:35 pm – Select Board’s Meeting – November 12, 2013 – Tuesday

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

Chairman Johnson reminded everyone of the Thursday, November 14th Currier & Ives Scenic Byways open house event taking place at the Contoocook Train Depot.

The Select Board signed the payroll and check manifests.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made a motion to accept the Select Board Work Session Minutes of October 28, 2013 as written; seconded by Selectman Donovan and approved.
- Selectman Fanjoy made a motion to accept the First Non-public Work Session 1 Select Board Minutes of the October 28, 2013 as written; seconded by Selectman Donovan and approved. These minutes are sealed.
- Selectman Fanjoy made a motion to accept the Second Non-public Work Session 2 Select Board Minutes of the October 28, 2013 as written; seconded by Selectman Donovan and approved. These minutes were continued at the 6:30 pm session and are sealed.
- Selectman Fanjoy made a motion to accept the Select Board Minutes of October 28, 2013 as written; seconded by Selectman Donovan and approved.
- A Veteran’s Exemption verification for a surviving spouse.
- PO #32 for the Fire Department to Fleece & Flower Farm, LLC for repairs to the dry hydrant in the amount of \$1,500 to come from CR.
- PO #33 for the Office to Mainstay Technologies, LLC for the set-up of the 365 Cloud e-mails in the amount of \$2,000 to come from CR.
- License to Sell Pistols & Revolvers for Patrick Apanel at 1125 Battle Street.
- A Land Use Change Tax Correction for Peter Chalfant – Map 7-58.
- Selectman Fanjoy made a motion to withdraw \$729.41 from the Legal Expendable Trust Fund, established in 2008, to pay legal fees, seconded by Selectman Donovan and approved. Mrs. Jones to write to the Town Attorney re: progress on Unitil’s 2011 Abatement.
- Sick leave slip for Mrs. Jones.
- The cost to merge the Town owned properties in the Pillsbury Lake District would be a total of \$74.76. No action taken at this time.
- Selectman Fanjoy and Road Agent Emmett Bean will meet with DOT Engineer Steve Liakos on November 18th @ 8:00 am.

Selectman Donovan inquired as to the oldest Webster resident in order to pass along the “Boston Cane”, which appears to be Eleanor Corliss.

The Select Board signed the following for Financial Administrator Wendy Pinkham:

- Paperwork for Property Liability Trust was signed by Chairman Johnson.
- Paperwork for HealthTrust, Workers Comp and Short Term Disability Insurance was signed by Chairman Johnson.
- The PO for Bound Tree exceeded the original estimate. New information reduced the amount, which was approved by the Board.
- Discussed the soccer field lights needing repairs which will be revisited in the spring.

Police Chief Robert Dupuis advised the Board of the following:

- PO #31 for the PD to Sullivan Tire & Auto Service Co. for 8 tires in the amount of \$1,040.48 was signed by the Board.
- 36 calls for service in the last two weeks with highlights read.
- Chief Dupuis contacted Kelly Clark of NH AARP about holding an AARP Class regarding Elderly Fraud.
- He is working on a policy regarding fees for multiple activations of home alarms.
- Request for vacation for Lieutenant Philip Mitchell for December 1st, 21st and 22nd was signed by the Board.
- Requested a non-public session later tonight.
- Selectman Fanjoy advised that he received a compliment from a local citizen regarding the Chief.
- Chairman Johnson reminded everyone that the Police Advisory Committee meets on November 18th.
- Chairman Johnson announced that there is a DARE graduation on November 21st from 6-7 pm at the Elementary School.

Second Lieutenant Ryan Dubuc represented Fire Chief Robert Wolinski, advising the Board of the following:

- Five calls over the past two weeks.
- The new dry hydrant application is temporarily on hold. Chief Wolinski will meet with DES and NH Fish & Game on Friday to discuss.
- All SCBA’s have been tested and are in good working order. The bottles do not need hydro testing until 2016.
- Reviewed estimated cost for the recently damaged garage door possibly caused by interference of radio frequencies. Everyone is now aware not to transmit until down the driveway. Selectman Fanjoy made a motion to expend up to \$750 from the Public Safety Building Capital Reserve established in 1986, for garage door repair; seconded by Selectman Donovan and approved by the Board; Police Chief and Fire Chief’s representative. A PO will be prepared for signatures at the next meeting.
- The ICS class was cancelled due to shortage of attendees.
- Fire Chief Wolinski will meet with the Board at 4:30 pm on 11/25/13 regarding the 2014 Fire Department Budget.

- The Committee is working on the By-laws to be presented at the next business meeting to be voted upon. This will segregate SOG terminology as suggested by NHMA. When complete, a copy will be available.
- Lieutenant Dubuc is working on a rescue tool grant and will be assisted by Chairman Johnson.
- The Fire Department is thinking of getting a GPS unit costing around \$200.
- The Board changed and initialed the PO to Bound Tree to reflect the actual billed amount of \$709.17 for highly visible jackets.

Chairman Johnson recommended putting on hold the Highway Department year-end project list(s) for completion. He mentioned the UNH Study suggestions for future road projects. Selectman Donovan then made a motion to accept the UNH Road Study Project; seconded by Selectman Fanjoy and approved.

The Board reviewed a letter of petition from residents of Bashan Hollow and Gerrish Road regarding traffic issues, etc. Discussion ensued. Police Chief Dupuis will provide more info regarding the possible speed limit change at the next meeting. Mrs. Jones will respond to the petitioners that the Board received the petition and they are working on a solution and will keep them informed.

The Board discussed a “rock” on Clothespin Bridge Road. There was discussion regarding the Right of Way. The decision was for Selectman Fanjoy to talk to the landowner and Road Agent for a resolution.

Treasurer Mary Smith advised that funds were low, though the second tax bill will be sent soon. She will talk with the auditors regarding a new law relative to a contingency fund. Discussion ensued.

Old Business:

- Chairman Johnson talked with Kim Hallquist, TA for New London, regarding the optional fiscal year and found she did not support this idea. Discussion followed. He will continue research regarding this topic.
- The Board gave Chairman Johnson approval to continue to pursue contract proposals with Cross Country along with Andover and Salisbury.

New Business:

- Selectman Donovan wrote a draft memo for the Board’s review to be sent to the Cemetery Commissioners regarding the fee and need for deeds to the cemetery lots. After minor changes, this will now be sent to the Cemetery Commissioners.
- Copart has not completed the Junkyard Application. Mrs. Jones will send a letter giving Copart 30 days to complete the application.
- Reviewed the paperwork for the 2013 tax rate. There was discussion re: the Utilities assessments.
- Chairman Johnson is working on the Select Board Report for the Town Report. Selectmen Fanjoy and Donovan will contribute. General discussion ensued regarding the Town Report, reports, etc.
- Discussed the square footage fee for building permits, which will be calculated from the footage provided on the “plans” submitted.
- Chairman Johnson will look at the broken plywood at the base of the Town Hall flagpole for needed repairs.
- Mrs. Pinkham will contact the Agricultural Committee regarding any bills before the end of the year.

Chairman Johnson opened discussion to the public. No comments.

8:41 pm Selectman Fanjoy made a motion to go into a non-public session pursuant to RSA 91-A:3 II (a) to discuss personnel issues with the Chief Dupuis; seconded by Selectman Donovan. Roll call – Chairman Johnson – yes; Selectman Fanjoy – yes and Selectman Donovan – yes.

8:55 p.m. Chairman Johnson reconvened the meeting. The Board voted to seal the minutes.

Immediately following Selectman Donovan made a motion to adjourn; seconded by Selectman Fanjoy and approved unanimously.

Bruce G. Johnson, Chairman
BOS/jj

Roy E. Fanjoy

Mason W. Donovan